

**JERICHO HISTORICAL SOCIETY
BOARD MEETING MINUTES – FEBRUARY 8, 2024**

Board Members Present: Ann Squires, Sue Richardson, Shelly Dionne, Cheryl Thomas (remotely), Keiko Williams

Meeting called to order at 6:00 PM

Agenda: as presented by Cheryl Thomas

COMMUNITY COMMENTS: None in attendance

OFFICERS REPORTS:

Recording Secretary:

1. Present corrected Minutes for approval - Not available, recording secretary not in attendance

Corresponding Secretary:

1. Bentley presentation has been posted on FPF and Facebook accounts. Annual meeting announcement will be posted in the Mountain Gazette (2/15)
2. Slate of officers for Annual Meeting – Each board member, please submit your desire to or not to serve another term to Cheryl by February 28 for compilation of a slate. This will meet the requirements of the by-laws.
3. Thanks to Cheryl for the Newsletter!

Treasurer

1. Statement of Activity, proposed 2024 Budget – Sue reporting for Stacie

Stacie sent out drafts of 2023 Profit & Loss Statement and 2024 budget in advance for review. If Sue cannot answer questions, she will pass along to Stacie. Final 2023 P&L will be prepared after the accountant does the general Ledger adjustment. Keiko requested the balance sheet for 2023, and year end P&L and balance sheet for 2022 and will request from Stacie. Some minor errors noted will be passed on to Stacie.

Cheryl asked about the proposed expenditure for Mill Repair. Sue said that based on the expected report from Eliot, and a first quote for painting and window repair from Pete Fisk, they plugged in the amount, but until Eliot's report and more bids are received, much is unknown. Keiko expressed a desire to have formal bidding processes and that written bids are shared with the board as we go along. Shelly suggested including Paul Liszt who does historic preservation as a potential contractor.

Some felt the budgeted amount for Mill House repair was insufficient to address the rot at the eaves, porch column bases, and front steps and would like to see it increased if possible. Keiko will contact Dan Marcotte to see what we can put off.

Vice President

1. Mill House rental update – Shelly will contact Laura (real estate agent), to find out about having her find and screen potential tenants. JHS would provide ongoing management.
2. Recent & upcoming events – Sue presented at the Richmond Historical Society and will be at DRML on the 11th, Stowe on the 25th. We'll add links to Stowe's publicity on web, Facebook, FPF. Sue will let us know about future engagements so they can be posted.

President - No report

CRAFT SHOP:

1. January gross sales: \$5990.22 (44% increase from 2022). February to-date: \$2931 (\$4128 for all of February 2022). Sue will do printed reports going forward.
2. Vendors: New vendor, Gretchen Alexander, cards and prints. Larry Young, donated seven wooden bowls to be sold with proceeds going to JHS. Jayna McKenzie, one of our longtime artists doing photos on canvas, donated two pieces also to be sold with proceeds going to JHS.

COMMITTEE REPORTS:

1. Collections Committee (formerly Archives Committee) – Keiko worked with PastPerfect Museum Software tech support to restore a working copy of the JHS collections inventory that was last updated in 2013. She recommended, and the group concurred, JHS should purchase the upgrade to PastPerfect 5 once a new computer is purchased. The committee will proceed with an inventory and investigation into software alternatives which may be more web-friendly for the future. It was suggested we check Vermont Surplus, Waterbury, for used equipment.
2. Rodent Update – Keiko reports 20+ have been dispatched to the great mouse nest in the sky. Efforts will continue.

OLD BUSINESS:

1. Winooski Park District – Nancy was not in attendance to report

NEW BUSINESS: None

NEXT BOARD MEETING: March 14, 2024, 6:00 PM

Meeting adjourned to executive session at 6:50 PM.

Respectfully submitted,

Keiko Williams for

Betty Koshinsky

Recording Secretary